



etb

Bord Oideachais agus Oiliúna
an Chabháin agus Mhuineacháin
*Cavan and Monaghan
Education and Training Board*

Cavan and Monaghan ETB, Cavan Adult Education Centre

REGULATIONS FOR EXAMINATIONS

Regulations for Candidates

- Candidates must arrive at least 10 minutes before the start of the examination.
- Books and notes must not be taken into the examination room.
- There must be silence during the examination.
- Desks must be kept clear during the examination. Only examination papers and stationery/equipment that is necessary for the examination may be on the desks.
- Candidates may not look at the examination paper or start to write until instructed to do so by the supervisor.
- Candidates must comply with the instructions printed on the examination paper.
- Candidates must ensure that they write their full name on the examination paper.
- Candidates may not leave the examination room during the examination. Candidates who arrive within the first 30 minutes after examination start time will be permitted to undertake the examination but will not be allowed additional time. Candidates who arrive more than 30 minutes after the examination start time will not be permitted to undertake the examination.
- Examination papers and/or booklets are the property of Cavan VEC and may not be removed from the examination room under any circumstances.
- Mobile phones must be **switched off** during the examination.